

VOLUNTEER APPLICATION FORM

thanks for your interest in volunteering at cafe kino. before you start please take a moment to look over this over this form, and if you require any help filling it out, would like extra copies, or have specific questions about the cafe or the position you're applying for, please don't hesitate to ask – just call, email, or drop by the cafe!

position you are applying for:

volunteer

please circle the shift you are applying for:

saturday 12–2pm
saturday 2–4pm
saturday 4–6pm

sunday 12–2pm
sunday 2–4pm
sunday 12–2pm

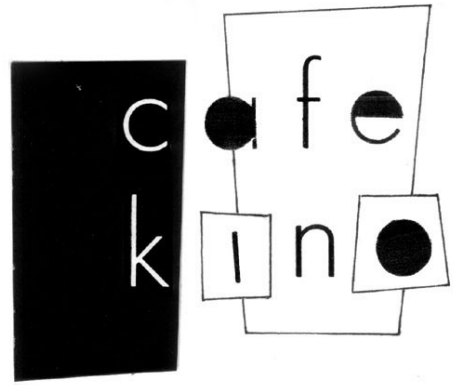
we are looking for people who can work alongside our members of staff and other volunteers during busy weekend shifts. This may include taking food orders, preparing hot and cold drinks, serving food, clearing tables, washing up and helping customers.

FULL NAME:

EMAIL:

TELEPHONE:

ADDRESS:



cafe kino
3 ninetree hill
bristol
bs1 3sb

www.cafe-kino.com
eat@cafe-kino.com
0117 924 9200
cafe kino is the
trading name of
cafe mono ltd
a workers' co-op
registered in england & wales
registered office as above
company no.05159776

HOBBIES & INTERESTS

Q

it's all about you, so let's start with the fun stuff! please tell us a little bit about yourself and the things you like to do in your spare time. you can be as specific as you like and tell us about anything you like (it does not need to be relevant to the position you're applying for). if you require more space please continue on a separate sheet of A4 paper and attach to your application

EMPLOYMENT RECORD

b

please start with your most recent employment. you may include any self-employed or volunteer positions you've held. briefly describe the main duties and responsibilities of your post. we have provided space below for details of your last three jobs. if you have less than three or no previous employment, please mark spaces '*non-applicable*' or '*N/A*'

1. CURRENT EMPLOYER/ORGANISATION

name:

address:

job title/position held:

from: until:

brief description of
duties:

2. EMPLOYER/ORGANISATION

name:

address:

job title/position held:

from: until:

brief description of
duties:

reason for leaving:

3. EMPLOYER/ORGANISATION

name:

address:

job title/position held:

from: until:

brief description of
duties:

reason for leaving:

EDUCATION & TRAINING

C

please tell us about your education and any qualifications which you've received. include any courses which you are currently undertaking. also, please list any relevant training you have received or courses undertaken which did not lead to a qualification. if you wish to expand on specific training or qualifications you may do so in *section D (EXPERIENCE & SKILLS)*. please start with your most recent qualifications and training.

NAME OF SCHOOL/COLLEGE/ UNIVERSITY/TRAINING BODY	SUBJECT STUDIED	QUALIFICATION LEVEL
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ANY OTHER TRAINING / COURSES

EXPERIENCE & SKILLS

d

please use this section to tell us about any skills and experiences you have which are relevant to your volunteer application.

you may also include in this section any personal traits or life skills which you feel would help in the voluntary position you're applying for. if you require more space please continue on a separate sheet of A4 paper and attach to your application.

REFERENCES & DECLARATION

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please give name, address and position for two referees. examples of suitable referees include previous/current employer, teacher or other professional whom you have worked with. referees must not be personal friends or relatives. references will only be taken up for successful candidates and we will let you know before we contact them.

name:
position:
organisation:
address:

telephone/email:

name:
position:
organisation:
address:

telephone/email:

the information supplied in this application form is accurate to the best of my knowledge

..... (signed)

..... (date)

by signing this application form you consent to CAFE MONO LTD using and keeping information about you - provided by you or by third parties such as referees – relating to your application for future volunteering. this information will be used solely in the volunteering process and will be retained for six months from the date on which you are informed whether you have been invited to interview, or six months from the date of interview.

thanks for completing the form!

Last updated 30th Dec '08